

CUSTOMER NOTICE

November 5, 2009



Re: Holiday, Military and International Mailing Deadlines

In the mailing world, just as in retail, the end of the year is the busiest time of year. We also know how important it is to receive that special package or letter on time. The US Postal service has published some general mailing guidelines for the holiday season, as well as military mail. State Mail felt that this information would be something our customers would like to know in planning for the upcoming holidays. The US Postal Service flyers have been added to this communication for your benefit. For any questions please contact State Mail at 801-323-4300.

2009 Domestic Christmas Mailing Deadlines

Domestic Mail Class/Product	Cut Off Date
First Class Mail	Dec-21
Priority Mail	Dec-21
Express Mail*	Dec-23
Parcel Post	Dec-16
DBMC Drop Ship	Dec-19
DDU Drop Ship	Dec-23
International Mail**	
Express Mail Military APO/FPO**	

* Some Express Mail destinations may have extended service commitments

** See additional information

2009 Military and International Christmas Mailing Dates

Military Mail Addressed To	Express Mail® Military Service (EMMS)1/	First-Class Mail® Letters and Cards	Priority Mail®	Parcel Airlift Mail (PAL) 2/	Space Available Mail (SAM)3/	Parcel Post®
APO/FPO AE ZIPs 090-092	Dec-18	Dec-11	Dec-11	Dec-4	Nov-28	Nov-13
APO/FPO AE ZIP 093	N/A	Dec-4	Dec-4	Dec-1	Nov-21	Nov-13
APO/FPO AE ZIPs 094-098	Dec-18	Dec-11	Dec-11	Dec-4	Nov-28	Nov-13
APO/FPO AA ZIP 340	Dec-18	Dec-11	Dec-11	Dec-4	Nov-28	Nov-13

APO/FPO AP ZIPs 962-966	Dec-18	Dec-11	Dec-11	Dec-4	Nov-28	Nov-13
-------------------------	--------	--------	--------	-------	--------	--------

1/ EMMS: is available to selected military post offices. Check with your local Post Office to determine if this service is available to an APO/FPO address.

2/ PAL: is a service that provides air transportation for parcels on a space-available basis. It is available for Parcel Post items not exceeding 30 pounds in weight or 60 inches in length and girth combined. The applicable PAL fee must be paid in addition to the regular surface rate of postage for each addressed piece sent by PAL service.

3/ SAM: parcels are paid at Parcel Post postage rate of postage with maximum weight and size limits of 15 pounds and 60 inches in length and girth combined. SAM parcels are first transported domestically by surface and then to overseas destinations by air on a space-available basis.

International Mail Addressed To	Global Express Guaranteed® (GXG) ^{4***}	Express Mail® International (EMS) ^{5*}	Priority Mail® International (PMI) ^{6*}	First-Class Mail®
Africa	Dec-18	Dec-12	Dec-4	Dec-4
Asia/Pacific Rim	Dec-18	Dec-17	Dec-11	Dec-11
Australia/New Zealand	Dec-18	Dec-17	Dec-11	Dec-11
Canada	Dec-22	Dec-18	Dec-14	Dec-11
Caribbean	Dec-21	Dec-17	Dec-14	Dec-11
Central & South America	Dec-21	Dec-12	Dec-4	Dec-4
Mexico	Dec-22	Dec-17	Dec-11	Dec-11
Europe	Dec-21	Dec-17	Dec-14	Dec-11
Middle East	Dec-18	Dec-17	Dec-14	Dec-11

***GXG Notes: 1) Cutoff date does not take into account time needed for customs clearance. 2) Should allocate extra transit day(s) for delivery outside major cities. 3) Last day to ship to Afghanistan and Iraq is Dec 18.

2009 Holiday Season Import Dates*

SURFACE		AIR		EMS
LC/AO	CP	LC/AO	CP	
Dec-11	Dec-4	Dec-17	Dec-15	Dec-21

*Provides mailing guidelines for foreign postal partners in order to meet December 25 delivery.

2009 Holiday Season Import Dates

December 4 Last day to send parcel post packages via surface transportation
December 11 Last day to send letters, flats and small packages via surface transportation
December 15 Last day to send parcel post packages via air transportation
December 17 Last day to send letters, flats and small packages via air transportation
December 21 Last day to send Express Mail Service items (any shape)

Mail class by code:

LC = Letters, aerogramme's (USPS no longer offers outbound aerogramme's), cards and letter package
AO = Newspapers, magazines, matter for the blind, printed matter, small package
CP = Priority parcels

Postmark North Pole

Santa may be able to visit every boy and girl around the world in one night, but he relies on the holiday magic of the Postal Service to deliver his mail.

Parents wishing to have a letter *from* Santa sent to their children need to follow three simple steps and remember the Dec. 15 deadline.

Parents are encouraged to work with their children while they write letters to Santa so they can pick up a few tips when they later help craft Santa's reply.

Once the reply is written, "Santa's response" should be placed in a stamped envelope addressed to the child.

This envelope should then be placed in a larger, properly stamped, First-Class Mail or Priority Mail envelope and mailed to:

North Pole Christmas Cancellation
Postmaster
5400 Mail Trail
Fairbanks, AK 99709-9998

North Pole postmark requests must arrive in Fairbanks, AK, before Dec. 15. After that date, it is recommended that Priority Mail be used.